



## Guide Dogs for the Blind

# GDB Veterinary Care Contact Information for Puppy Raisers

### Veterinary Preauthorization Requests

#### Monday - Friday 8:00AM to 5:00PM

<b>Phone</b>	(800) 295-4050 (press 2 for Support Center, then press 2 for VFA Team)
<b>Fax</b>	(877) 556-8401 is the fax for medical records and estimates (if requested).
<b>Email</b>	Email for medical records and estimates for the VFA Teams review or authorizations <a href="mailto:vetsupport@guidedogs.com">vetsupport@guidedogs.com</a> (when requested).

#### Saturday, Sunday, Holidays 8:00 AM to 5:00 PM

<b>Phone</b>	(800) 295-4050 ext. 4081 or call Veterinary Clinic directly at (415) 499-4081 directly. Leave a message if no one answers.
--------------	--

#### 5:00 PM to 8:00 AM– Overnight Emergencies\*\*

<b>Phone</b>	(800) 295-4050 and press 1. Then listen to choices and select the best one for the situation.
--------------	---

*\*\*Use this method for emergencies when GDB staff veterinary advice is needed or when the expected cost exceeds \$150.*

## Puppy Vaccination Documentation

<b>If requesting reimbursement*</b>	<b>Mail Invoice and <a href="#">Veterinary Reimbursement Request Form</a> to:</b> Guide Dogs for the Blind Attn: Accounting Department P.O. Box 151200 San Rafael, California 94915-1200
<b>If not requesting reimbursement</b>	<b>Mark as “donated”</b> and mail invoice & VRE Form to above address <b>-or-</b> email: <a href="mailto:ipuppy@guidedogs.com">ipuppy@guidedogs.com</a>

*\*We do not need another copy of vaccine records sent to us if you are requesting reimbursement.*

## Rabies and Alter Certificates (Signed by Veterinarian)

<b>If you receive via email</b>	<b>Email:</b> <a href="mailto:ipuppy@guidedogs.com">ipuppy@guidedogs.com</a>
<b>If you receive a hard copy</b>	<b>Mail:</b> Guide Dogs for the Blind Attn: Veterinary Clinic P.O. Box 151200 San Rafael, California 94915-1200 -or- <b>Scan:</b> Send as an email (file attachment in .pdf format): <a href="mailto:ipuppy@guidedogs.com">ipuppy@guidedogs.com</a>

**To request additional Veterinary Reimbursement Request Forms email:**  
[ipuppy@guidedogs.com](mailto:ipuppy@guidedogs.com)

## Veterinary Invoice Reimbursement Requests

<b>Mail to:</b>	Guide Dogs for the Blind Attn: Accounting Department P.O. Box 151200 San Rafael, California 94915-1200
-----------------	---

*Note: Veterinary Reimbursement Requests must be mailed to the above address. Faxed or electronic requests will not be accepted.*